

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

M. Elizabeth Melton  
District III

## Regular Meeting

April 19, 2022

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

### 1. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL

### 2. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

#### A. APPROVAL OF COUNTY COMMISSIONERS' MINUTES: MEETINGS OF MARCH 29, & APRIL 5, 2022

Documents:

[MARCH 29 2022 MINUTES DRAFT.PDF](#)

[APRIL 5 2022 MINUTES DRAFT.PDF](#)

#### B. APPROVAL OF THE JUNIOR LIVESTOCK SALE COMMITTEE'S REQUEST FOR REIMBURSEMENT OF THE \$4,308.68 PROCEED BALANCE FROM THE 2021 JUNIOR LIVESTOCK SALE

Documents:

**C. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A LETTER OF SUPPORT FOR THE LITTLE SNAKE FIELD OFFICE LAND ACQUISITION**

Documents:

[LETTER OF SUPPORT FOR THE LITTLE SNAKE FIELD OFFICE LAND ACQUISITION.PDF](#)

**3. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

**4. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press \*9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to [bcc@co.routt.co.us](mailto:bcc@co.routt.co.us).

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

**5. 9:35 A.M. LEGAL**

Erick Knaus, County Attorney

**A. CONSIDERATION FOR APPROVAL OF THE GRANT POLICY REVISIONS**

Consideration to approve the revised Grant Policy.

Documents:

[BCC AGENDA COMMUNICATION FORM GRANT POLICY.EK.PDF](#)  
[GRANT ADMINISTRATION POLICY.REVISED.FINAL.PDF](#)  
[2022 GRANT POLICY ADOPTION RESOLUTION- DRAFT.PDF](#)

**6. 10:10 A.M. CLERK AND RECORDER**

Jenny Thomas, County Clerk

**A. 9:40 A.M. LIQUOR LICENSE TRANSFER EGERIA PARK LIQUOR LLC**

Consideration for approval of and authorization to sign a transfer of liquor license from GEHL Enterprises LLC, dba Toponas Country Liquors, to Egeria Park Liquors LLC for a retail liquor store.

Documents:

[BCC AGENDA FORM - READ ONLY 1.PDF](#)  
[EGERIA PARK LIQUOR, LLC APPLICATION.PDF](#)

**7. 10:25 A.M. PUBLIC WORKS DEPARTMENT**

Mike Mordi, Director

**A. SIGNATURE OF TWO IGAS BETWEEN ROUTT COUNTY AND THE COLORADO DEPARTMENT OF TRANSPORTATION**

Authorization and Signature on two IGA's with the Colorado Department of Transportation. One is for a CMAQ grant and the other is for a 5304 Transportation Planning Grant.

Documents:

[20220408 - IGA BETWEEN CDOT AND ROUTT COUNTY FOR 5304 PLANNING FUNDS.PDF](#)

[20220408 - IGA BETWEEN CDOT AND ROUTT COUNTY FOR CMAQ FUNDS.PDF](#)

**8. 10:50 A.M. ENVIRONMENTAL HEALTH**

Scott Cowman, Director

**A. SOLAR UNITED NEIGHBORS' REQUEST FOR MATCHING FUNDING**

Consideration to approve between \$5,000 and \$10,000 of matching funding with the City of Steamboat Springs to support launch of a Northwest Solar Co-op in 2022.

Documents:

[BCC AGENDACOMM\\_SOLARUNITEDNEIGHBORS20220419.PDF](#)

[UPDATED 2022 NORTHWEST SOLAR CO-OP SCOPE OF WORK.PDF](#)

[FINAL\\_CAP MASTER SPREADSHEET\\_SATP\\_060121.PDF](#)

**9. 11:00 A.M. PURCHASING**

Julie Kennedy, Purchasing Agent

**A. RFQU 754 DHS PART-TIME GRANT WRITER APPROVAL**

Request the Board of County Commissioners approve the award, the Chair sign the Professional Services Agreement and authorize the County Manager electronically sign the purchase order to Nonprofit Know How, Inc. for part-time grant writing services at a rate of \$70 per hour, 10 hours per week, not to exceed \$30,000.

Documents:

[RFQU 754 DHS PT GRANT WRITER BCC AGENDA COMMUNICATION FORM.PDF](#)

[M TULLY PSA.PDF](#)

[RFQU 754 EXHIBIT A NONPROFIT KNOW HOW PROPOSAL.PDF](#)

**B. IFB 758 OVERLAY 2022 APPROVAL**

Request the Board of County Commissioners approve the purchase for Overlay 2022, the Chair sign the Notice of Award and authorize the County Manager to electronically sign the Purchase Order to Elam Construction, Inc. in the amount of \$1,446,705.

Documents:

[IFB 758 OVERLAY 2022 BCC AGENDA COMMUNICATION FORM.PDF](#)

[IFB 758 OVERLAY 2022 NOTICE OF AWARD.PDF](#)

**C. IFB 759 CHIP SEAL 2022 APPROVAL**

Request the Board of County Commissioners approve the award, the Chair sign the Notice of Award and authorize the County Manager to electronically sign the Purchase Order to GMCO Limited Liability Company of Colorado in the amount not to exceed \$2,095,002.40 for the Road & Bridge Chip Seal 2022 project.

Documents:

[IFB 759 CHIP SEAL 2022 BCC AGENDA COMMUNICATION FORM.PDF](#)  
[IFB 759 CHIP SEAL 2022 GMCO LLC NOTICE OF AWARD.PDF](#)  
[GMCO BID ROUTT COUNTY APRIL 7 2022.PDF](#)

**D. RFP 760 DUST SUPPRESSION 2022 AWARD**

Request the Board of County Commissioners award the contract for the 2022 dust abatement project, the Chair sign the Notice to Proceed and Notice of Award, and authorize the County Manager to electronically sign the purchase order to GMCO Corporation in the amount not to exceed \$753,360 for the Routt County Road & Bridge Department.

Documents:

[RFP 760 DUST SUPPRESSION 2022 BCC AGENDA COMMUNICATION.PDF](#)  
[GMCO CORP - RFP 760 DUST SUPPRESSION 2022 PART 1.PDF](#)  
[RFP 760 DUST SUPPRESSION 2022 NOA.PDF](#)

**10. 11:25 A.M. ROUTT COUNTY BOARD OF HEALTH**

The Board of County Commissioners, convening as the Routt County Board of Health.

**A. STATE OF COLORADO 5-YEAR MASTER CONTRACT FOR PUBLIC HEALTH AND ENVIRONMENTAL HEALTH PROGRAMS AND SERVICES**

Consideration to enter into a new 5-year State of Colorado (Department of Public Health and Environment) Master Contract for Public Health and Environmental Health programs and services.

Documents:

[AGENDACOMMFORM CDPHE MASTERCONTRACT 20220411.PDF](#)  
[REQUEST\\_FOR\\_SIGNATURE\\_-\\_CDPHE\\_MASTER\\_TASK\\_ORD DRAFT 20220401.PDF](#)

**11. 11:40 A.M. MEETING ADJOURNED**

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970)

870-5444.