

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

Sonja Macys  
District III

## Work Session

April 24, 2023

Times listed on the agenda are approximations and may be longer, shorter, or earlier than scheduled, with no notice. Agendas are subject to change up to 24 hours before the start of the meeting. To ensure you have the most up-to-date information, please check the agenda within 24 hours of its start time.

**If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.**

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Join the meeting via our [Zoom Link](#).

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 44052

1. 9:30 A.M. **CALL TO ORDER**
2. 9:30 A.M. **COUNTY MANAGER/ LEGAL/ COMMISSIONERS' COMMITTEES UPDATE**  
Jay Harrington, County Manager  
Erick Knaus, County Attorney
3. 11:15 A.M. **US FOREST SERVICE**  
Michael Woodbridge, District Ranger  
  
General update and fee adjustments
4. 12:00 P.M. **FACILITIES**  
Joe Stepan, Maintenance Operations Manager  
  
**A. FAIRGROUNDS PROJECTS DISCUSSION**  
Discussion regarding status of Fairgrounds and prioritization of capital projects

Documents:

BCC AGENDA COMMUNICATION FORM - FAIRGROUNDS  
PROJECTS.PDF

**5. 12:30 P.M. MEETING ADJOURNED**

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

ITEM DATE: April 24, 2023	ITEM TIME:
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FROM:	J Stepan, Facilities Management
TODAY'S DATE:	April 14, 2023
AGENDA TITLE:	Fairgrounds Project Funding
CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input type="checkbox"/> ACTION ITEM	
<input checked="" type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	
<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>	
<p>The Routt County Fairgrounds' outdoor arena is a focal point of the property and an important part of activities during Annual Fair and throughout the year. The arena railing is deteriorating rapidly and needs to be replaced. The 2022 budget included a request for a project to replace the railing. The approval was given contingent upon receipt of grant funds to supplement the budgeted amount of the project. To date the Fairgrounds has not been able to procure any grant awards for this project. In 2023 FM has three approved projects at the Fairgrounds. Priority is the Arena Railing as usage of the Fairgrounds, and Annual Fair events, will be impacted without a replacement of this essential component of the property.</p>	
<b>II. RECOMMENDED ACTION (motion):</b>	
<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>	
PROPOSED REVENUE (if applicable):	
CURRENT BUDGETED AMOUNT:	
PROPOSED EXPENDITURE:	
FUNDING SOURCE:	
SUPPLEMENTAL BUDGET NEEDED:	
<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>	
<b>V. BACKGROUND INFORMATION:</b>	
<b>VI. LEGAL ISSUES:</b>	
None	
<b>VII. CONFLICTS OR ENVIRONMENTAL ISSUES:</b>	
None	
<b>VIII. SUMMARY AND OTHER OPTIONS:</b>	
Requesting direction regarding potential projects at the Fairgrounds and publication of RFP for Arena Railing project.	



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

**IX. LIST OF ATTACHMENTS** (*signatures needed:*  wet,  digital,  Resolution Processed by BCC)

Conservation Trust Fund report

## Status of CTF and Spending Report for Routt County

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**Distribution Year:** 2022  
**Date Filed:** 03/31/2023  
**Report Status:** Submitted

	<b>Reported</b>	<b>DOLA Records</b>
<b>Beginning Conservation Trust Fund Balance (1/1/2022):</b>	\$192,265.46	\$192,265.46
<b>March 2022 CTF Funds Received:</b>	\$27,309.50	\$27,309.50
<b>June 2022 CTF Funds Received:</b>	\$23,515.45	\$23,515.45
<b>September 2022 CTF Funds Received:</b>	\$23,127.39	\$23,127.39
<b>December 2022 CTF Funds Received:</b>	\$26,970.56	\$26,970.56
<b>Interest Earned in 2022:</b>	\$-950.05	

Interest earned on CTF money must be allocated to the CTF account and reflected on this report.

**Other CTF Revenue, if applicable:** \$0.00

Only funds repaid to CTF for ineligible expenses or a CTF transfer from another entity are applicable as "other CTF revenue". Grants should NOT be reported as "other CTF revenue".

**Total Available Conservation Trust Funds:** \$292,238.31

**Total 2022 CTF Expenditures:** \$0.00

**Ending Balance (12/31/2022):** \$292,238.31

**Filer Comments / Notes:**

**Signed By :** Randa M Walters

**Signatory Title:** Responsible Administrator

**Status of CTF and Spending Report for Routt County**

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