

## ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

Sonja Macys  
District III

### Regular Meeting September 19, 2023

Times listed on the agenda are approximations and may be longer, shorter, or earlier than scheduled, with no notice. Agendas are subject to change up to 24 hours before the start of the meeting. To ensure you have the most up-to-date information, please check the agenda within 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

**1. 9:30 A.M. CALL TO ORDER**

**2. 9:30 A.M. PUBLIC COMMENT**

Public comment must be presented succinctly and as prescribed by the BCC Chair. Public comment will not be heard during this time if it concerns any item scheduled for today or quasi-judicial items (hearings scheduled to be heard by the BCC involving the presentation of evidence in any form for BCC consideration). Public comment for an item scheduled on today's agenda may be taken during that item's scheduled time. The BCC will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform or if calling in press \*9. The moderator will then select you when it is your turn. Written public comments can also be submitted to [bcc@co.routt.co.us](mailto:bcc@co.routt.co.us). Please indicate in the subject line of your email that it is a public comment. Public comments will be entered into the record.

**3. 9:30 A.M. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL**

**4. 9:30 A.M. CONSENT AGENDA ITEMS**

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED"

from the consent agenda.

**A. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE AMENDMENT TO THE NORTH PARKING LOT IMPROVEMENTS AND CR 51B RELOCATION AGREEMENT**

Documents:

[AMENDMENT TO NORTH PARKING LOT AND 51B RELOCATION AGREEMENT.PDF](#)

**B. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A RESOLUTION REAPPOINTING CANDICE BANNISTER TO A FIVE YEAR TERM AS A MEMBER OF THE ROUTT COUNTY HISTROIC PRESERVATION BOARD**

Documents:

[RESOLUTION REAPPOINTING CANDICE BANNISTER.PDF](#)  
[RENEWAL OF TERMS - CANDICE.PDF](#)

**C. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A RESOLUTION REAPPOINTING KAROLYNN LESTRUD TO A FIVE YEAR TERM AS A MEMBER OF THE ROUTT COUNTY HISTROIC PRESERVATION BOARD**

Documents:

[RESOLUTION REAPPOINTING KAROLYNN LESTRUD.PDF](#)  
[RENEWAL OF TERMS - KAROLYN.PDF](#)

**D. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A RESOLUTION REAPPOINTING MICHAEL OLSEN TO A FIVE YEAR TERM AS A MEMBER OF THE ROUTT COUNTY HISTROIC PRESERVATION BOARD**

Documents:

[RESOLUTION REAPPOINTING MICHAEL OLSEN.PDF](#)  
[RENEWAL OF TERMS - MIKE.PDF](#)

**E. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE FIRST AMENDMENT TO BILL CREDIT AGREEMENT AMOUNG YAMPA VALLEY ELECTRIC ASSOCIATION, INC. AND THE REGIONAL PARTNERS**

Documents:

[FIRST AMENDMENT TO BILL CREDIT AGREEMENT WITH EXHIBIT ATTACHED YVEA EXECUTION COPY.PDF](#)

**F. APPROVAL OF THE YAMPA VALLEY AIRPORT COMMISSION INTERVIEW COMMITTEE'S RECOMMENDATION TO APPOINT MICHAEL STERN TO SEAT 8 OF THE YAMPA VALLEY AIPORT COMMISSION FOR A 4-YEAR TERM**

**G. APPROVAL OF THE YAMPA VALLEY AIRPORT COMMISSION INTERVIEW COMMITTEE'S RECOMMENDATION TO APPOINT NORLENE POWERS TO SEAT 6 OF THE YAMPA VALLEY AIPORT COMMISSION FOR A 4-YEAR TERM**

5. **9:30 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

6. **9:35 A.M. PURCHASE OF DEVELOPMENT RIGHTS (PDR) ADVISORY BOARD**

Claire Sollars, Chair

**A. PDR PROJECT #210- TIER II APPROVAL**

Consideration to accept the PDR Board's recommendation to approve Tier II documents related to PDR project 210 and direct staff to place the project on the Commissioners' agenda for funding approval, noting that all Tier II criteria has been met.

Executive Session may be required under C.R.S. 24-6-402 (4)(a) to discuss the purchase, acquisition, lease transfer, or sale of any real, personal, or other property.

Documents:

[BCC TIER II APPROVAL PROJECT 210.PDF](#)

7. **10:35 A.M. PLANNING**

Kristy Winser, Planning Director

**A. SOMMERVILLE CODE ENFORCEMENT CEZONE20230081**

Consideration to authorize the County Attorney's Office to pursue legal action against Michelle Sommerville (landowner) for violations involving horse riding lessons being performed in the MRE zone district.

Sommerville Zoning Violation at 37740 COUNTY ROAD 179 regarding Administrative Uses Section 4.18.3 and 4.19

Documents:

[BCC COMMUNICATION FORM SOMMERVILLE.PDF](#)  
[SOMMERVILLE TIME LINE.PDF](#)

8. **11:00 A.M. LEGAL**

Erick Knaus, County Attorney

**A. ADOPTION OF DISTRACTED DRIVING POLICY**

Consideration to approve and authorization for the Chair to sign Resolution 2023-076 Adopting the Distracted Driving Policy of Routt County Colorado.

Documents:

[BCC AGENDA FORM DISTRACTED DRIVING.PDF](#)  
[RESOLUTION 2023-076 DISTRACTED DRIVING.PDF](#)  
[DISTRACTED DRIVING POLICY.FINAL.PDF](#)

9. 11:10 P.M. LUNCH BREAK

10. 1:00 P.M. PUBLIC WORKS 2024 BUDGET PRESENTATION

11. 2:00 P.M. INSURANCE POOL 2024 BUDGET PRESENTATION

Documents:

[INSURANCE POOL 2024 BUDGET PRESENTATION\\_BROWN AND BROWN.PDF](#)

12. 3:00 P.M. FACILITIES 2024 BUDGET PRESENTATIONS

Documents:

[FAIR 2024 BUDGET PRESENTATION.PDF](#)  
[FACILITIES MANAGEMENT 2024 BUDGET PRESENTATION.PDF](#)

13. 3:30 P.M. YAMPA VALLEY REGIONAL AIRPORT

Kevin Booth, Director

**A. RENTAL CAR CUSTOMER FACILITY CHARGE INCREASE**

Consideration for the approval of and authorization for the Chair to sign Resolution 2023-075 to increase the Rental Car Customer Facility Charge at the Airport from \$4.00 to \$5.00 per transaction.

Documents:

[RENTAL CAR CUSTOMER FACILITY CHARGE INCREASE\\_AGENDA COMMUNICATION FORM.PDF](#)  
[RESOLUTION 2023-075 CFC.PDF](#)

14. 3:45 P.M. MEETING ADJOURNED

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.