

## ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

M. Elizabeth Melton  
District III

### Regular Meeting

October 25, 2022

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

1. 9:30 A.M. CALL TO ORDER
2. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
3. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

- A. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN AN MOU AMONG THE US DEPARTMENT OF INTERIOR, BLM, COLORADO STATE OFFICE, AND ROUTT COUNTY FOR THE DEVELOPMENT OF THE GREATER SAGE-GROUSE RESOURCE MANAGEMENT AND ENVIRONMENTAL IMPACT STATEMENT

Documents:

[GRSG MOU ROUTT COUNTY 10\\_2022.PDF](#)

- B. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE STATE HUMAN SERVICE ELECTRONIC BENEFIT TRANSFER IN THE

AMOUNT OF \$232,647.99 THROUGH JULY 2022 AND \$244,592.68 THROUGH AUGUST 2022

**C. APPROVAL OF COUNTY COMMISSIONERS' MINUTES: MEETINGS OF FEBRUARY 11, 18, & 25, 2020; MARCH 3, 10, 16, 17, 24, 30, & 31, 2020; APRIL 3, 7, 8, 10, 15, 16, 20, 21, 22, 24, 27, 28, & 29, 2020; MAY 19, 2020; JULY 26, 2022; AUGUST 4 & 30, 2022; AND SEPTEMBER 6, 7, & 13, 2022**

Documents:

FEBRUARY 11\_2020 MINUTES DRAFT.PDF  
FEBRUARY 18\_2020 MINUTES DRAFT.PDF  
FEBRUARY 25\_2020 MINUTES DRAFT.PDF  
MARCH 3\_2020 MINUTES DRAFT.PDF  
MARCH 10\_2020 MINUTES DRAFT.PDF  
MARCH 16\_2020 MINUTES DRAFT.PDF  
MARCH 17\_2020 MINUTES DRAFT.PDF  
MARCH 24\_2020 MINUTES DRAFT.PDF  
MARCH 30\_2020 MINUTES DRAFT.PDF  
MARCH 31\_2020 MINUTES DRAFT.PDF  
APRIL 3\_2020 MINUTES DRAFT.PDF  
APRIL 7\_2020 MINUTES DRAFT.PDF  
APRIL 8\_2020 MINUTES DRAFT.PDF  
APRIL 10\_2020 MINUTES DRAFT.PDF  
2020 MISSING PAGES.PDF  
APRIL 15\_2020 MINUTES DRAFT.PDF  
APRIL 16\_2020 MINUTES DRAFT.PDF  
APRIL 20\_2020 MINUTES DRAFT.PDF  
APRIL 21\_2020 MINUTES DRAFT.PDF  
APRIL 22\_2020 MINUTES DRAFT.PDF  
APRIL 24\_2020 MINUTES DRAFT.PDF  
APRIL 27\_2020 MINUTES DRAFT.PDF  
APRIL 28\_2020 MINUTES DRAFT.PDF  
APRIL 29\_2020 MINUTES DRAFT.PDF  
MAY 19\_2020 MINUTES DRAFT.PDF  
JULY 26\_2022 MINUTES DRAFT.PDF  
AUGUST 4 2022 MINUTES DRAFT.PDF  
AUGUST 30 2022 MINUTES DRAFT.PDF  
SEPTEMBER 6 2022 MINUTES DRAFT.PDF  
SEPTEMBER 7 2022 MINUTES DRAFT.PDF  
SEPTEMBER 13 2022 MINUTES DRAFT.PDF

**D. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN AID TO AGENCY GRANT AGREEMENT WITH YAMPA FOR WASTEWATER FACILITIES**

Documents:

1 YAMPA AID TO AGENCY GRANT AGRMT.PDF

**4. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

**5. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press

\*9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to [bcc@co.routt.co.us](mailto:bcc@co.routt.co.us).

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

**6. 9:35 A.M. PLANNING**

Kristy Winser, Planning Director

**A. 9:35 A.M. 36871 TREE HAUS DR EASEMENT VACATION**

Consideration of a request to vacate the utility & drainage easement along the west property boundary at 36871 Tree Haus Dr.

Documents:

[36871 TREE HAUS 1 - BCC COMMUNICATION FORM.PDF](#)  
[36871 TREE HAUS 2 - STAFF REPORT\\_FINAL WITH ATTACHMENTS.PDF](#)  
[36871 TREE HAUS 3 - PC DRAFT MINUTES 10-6-2022.PDF](#)

**7. 9:45 A.M. PUBLIC WORKS**

Mike Mordi, Director

**A. GRANT APPLICATION FOR THE REPLACEMENT OF THE MOON HILL BRIDGE**

Consideration for and authorization of the Chair's signature on Grant Application to Special Highways Committee via Colorado Counties Inc. for the replacement of the Moon Hill Bridge.

Documents:

[AGENDA COMMUNICATION FORM\\_GRANT APPLICATION FOR MOON HILL BRIDGE.PDF](#)  
[20220930 - OFF SYSTEM BRIDGE GRANT - MOON HILL.PDF](#)

**8. 10:00 A.M. PURCHASING**

Julie Kennedy, Purchasing Agent

**A. ARCASEARCH LLC BUILDING DEPARTMENT HISTORICAL PERMIT FILES DIGITAL PRESERVATION PROJECT SOLE SOURCE APPROVAL**

Request the Board of County Commissioners Chair to sign the Professional Services Agreement and authorize the County Manager to electronically sign the Purchase Order to ArcaSearch LLC in the amount of \$368,645 for the County Building Department Historical Permit Files Digital Preservation Project Sole Source Approval.

Documents:

[BUILDING DEPARTMENT ARCASEARCH PSA APPROVAL COMMUNICATION FORM.PDF](#)  
[ARCA SEARCH ROUNT COUNTY BUILDING DEPARTMENT PSA EXHIBIT A.PDF](#)

**9. 10:10 A.M. HUMAN RESOURCES**

Kathy Nelson, Director

**A. COMPENSATION STUDY REVIEW AND DISCUSSION**

COMPENSATION STUDY REVIEW AND DISCUSSION

Documents:

[AGENDA ITEM - COMPENSATION STUDY UPDATE 10-25-2022.PDF](#)

**B. 2023 BENEFITS PLAN FOLLOW UP DISCUSSION**

2023 Benefits Plan Follow-up Discussion

Documents:

[AGENDA ITEM - 2023 HEALTH BENEFITS PLAN FOLLOW-UP DISCUSSION 10-25-2022.PDF](#)

**10. 11:30 A.M. LEGAL**

Erick Knaus, County Attorney

**A. LETTER OF INTENT REGARDING TIE ACROSS HAUL ROAD**

Consideration to approve and authorize the Chair to sign a Letter of Intent regarding the Hayden Gulch Tie Across Haul Road

Documents:

[BCC AGENDA COMMUNICATION FORM -LOI TIE ACROSS HAUL ROAD .PDF](#)  
[LOI TIE ACROSS HAUL ROAD.PDF](#)

**11. 11:40 A.M. LUNCH BREAK**

**12. 1:00 P.M. STEAMBOAT READING**

Kim Schulz, Executive Director

**A. RESOLUTION PROCLAIMING OCTOBER DYSLEXIA AWARENESS MONTH**

Documents:

[BCC AGENDA COMM DYSLEXIA AWARENESS MONTH.PDF](#)  
[2022 DYSLEXIA AWARENESS MONTH PROCLAMATION.PDF](#)

**13. 1:10 P.M. PURCHASE OF DEVELOPMENT RIGHTS (PDR) ADVISORY BOARD**

Claire Sollars, Chair

**A. PDR PROJECT #201- TIER II APPROVAL**

Executive Session may be required under C.R.S. 24-6-402 (4)(a) to discuss the purchase, acquisition, lease transfer, or sale of any real, personal, or other property.

Documents:

**14. 1:40 P.M. 2023 BUDGET REVIEW AND DECISION MAKING PROCESS**

**A. BOARD OF COUNTY COMMISSIONERS REVIEW OF THE 2023 BUDGET**

**15. 2:40 P.M. MEETING ADJOURNED**

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.