

Draft

OFFICE OF THE CLERK
October 29, 2015

Chief Wisecup called the meeting of the Routt County Communications Advisory Board (CAB) to order. Bob Struble and Cheryl Dalton, Emergency Management; Doug Brown, Levi Pietrick, Karrie Littman, and Sharon Clever, Routt County Communications; Jerry Stabile, Steamboat Police Department; Sheriff Garrett Wiggins, Routt County Sheriff's Office; Dal Leck, West Routt Fire Protection District; Emy Keeling, Routt County GIS; Mel Stewart and Michael Arce, Steamboat Springs Fire Protection District, Ralph Maher, Oak Creek Police Department; Doug Monger and Tim Corrigan, County Commissioner, and Tom Sullivan, Routt County Manager; were present. Carrie Mansfield recorded the meeting.

EN RE: ESTABLISHMENT OF A QUORUM

Chief Wisecup called the meeting to order and established that a quorum was present this day.

EN RE: ADMINISTRATIVE

REVIEW AND APPROVAL OF MINUTES

The draft minutes of the August 27, 2015 quarterly meeting of the Communications Advisory Board (CAB) were reviewed. No changes to the minutes were proposed.

MOTION

The motion was made to approve the August 27, 2015 Communications Advisory Board minutes as submitted. The motion was seconded. The motion carried unanimously.

EN RE: PROJECTS AND ISSUES

COMMUNICATIONS CENTER STAFFING

Doug Brown said the department has lost one dispatcher and they completed one round of interviews with no success and will begin another round of advertising and interviews shortly.

RADIO TECH REPORT

Levi asked for approval to begin reprogramming radios to include the Soroco 2 new

talk groups- topic will be discussed at the new business.

EN RE: OLD BUSINESS

No old business was presented.

ENRE: NEW BUSINESS

Levi asked for approval to reprogram the radios to include the Soroco 2 new talk groups for their new radios for their buses. After much discussion, it was determined that the cost of reprogrammed by Levi through the IGA would be included. If user agencies were not a member of the IGA, than this reprogramming would be an additional expense to the agency. Suggestion of planning these update annually to avoid extra cost was discussed. It was concluded that the need of adding two new talk groups for the school and the radio programming should be tabled until after a discussion at the next School Safety Meeting in November.

Oak Creek Police thanked RC Communications for assistance in programming of their new mobile

Chuck asked if the identified had been changed in the ambulances. Levi said he has been submitted to the state and is waiting for approval. All radios, packset and mobile, needs that approval from state.

Oak Creek Police Department would like to have their mobiles and packsets remapped so they will be logical and easily identified.

EN RE: ADJOURNMENT

At 4:38 P.M., a motion was made to adjourn the Communications Advisory Board meeting. The motion was seconded; the motion carried unanimously.

No further business coming before the Communications Advisory Board, same adjourned sine die.

Karrie Littman, Administrative Specialist

Chuck Wisecup, Chair

Date