

**STATE OF COLORADO
COUNTY OF ROUTT**

**OFFICE OF THE CLERK
July 28, 2016**

Chief Wisecup called the meeting of the Routt County Communications Advisory Board (CAB) to order. Doug Brown, Chris Williams, and Lorie McCarty, Routt County Communications; Bob Struble and Cheryl Dalton, Emergency Management; Garrett Wiggins, Routt County Sheriff's Office; Cory Christensen and Jerry Stabile, Steamboat Police Department; Greg Tuliszewski, Hayden Police Department; Mike Arce, Steamboat Springs Fire Protection District; Mike Swinsick, North Routt Fire Protection District; Machia Cox, Yampa Fire Protection District, Stephen Harbison, Oak Creek Police Department, Chad Bowdre, Routt County Search and Rescue and Classic Air; Norm Alexander, CNC Technical Services; Emy Keeling, Routt County GIS; Rob Ryg, County Coroner, Doug Monger, County Commissioner and Tom Sullivan, Routt County Manager and Dan Weinheimer, Deputy County Manager; were present. Karrie Littman recorded the meeting.

EN RE: ESTABLISHMENT OF A QUORUM

Chief Wisecup called the meeting to order and established that a quorum was present this day.

EN RE: ADMINISTRATIVE

Approval of the Minutes- The meeting minutes of March 10, 2016 were reviewed Motion was made, second was voiced and the minutes were approved.

EN RE: PROJECTS AND ISSUES

COMMUNICATIONS CENTER STAFFING

Doug Brown said he has promoted Tammy Shupp to Supervisor and the department has two dispatchers in training. When they come out of training in November the center will still be down one dispatcher and at that time we will hire one more to begin training.

RADIO TECH REPORT

Chris Williams introduced himself as the new radio technician and proceeded to convey to the Board the projects that have been accomplished in the past few months. He gave a short synopsis of his completed training and the upcoming training. He assured the Board that the radios and pagers would be taken care of either through himself or through

CNC Technical Services or Motorola.

Doug and Chris did discuss with the Board the issue of lack of radio coverage. Upon further research, The Director has concluded that the towers are fine but the radios are the issue. Older, well used radios become out of sync and need to be refreshed on their programming. If anyone has radios that have become less than effective, they are to bring them to Chris or if it is a mobile, a reprogramming session can be scheduled at the agencies for CNC to perform. CNC's charge is \$100/hr equating to \$25/ radio for reprogramming.

EN RE: OLD BUSINESS

None

ENRE: NEW BUSINESS

Emerald Mtn. Microwave Move- The Director gave the Board an update on Routt County's Microwave Move from Emerald Mtn. to Mt Werner Project. Earlier in the week, Routt County Communications met with QDS Communications- Project Managers- and the City of Steamboat Springs on a site walk at both radio sites. The move is planned for the fall before the snow flies. The County will be moving the microwave equipment from Emerald due to a number of issues to include: Lack of backup power source, security of the building, air conditioner issues, and an expensive lease. The City will continue to maintain the DTR and VHF system at the Emerald site until further notice and will install a point to point short haul microwave shot back to dispatch to keep the city connected to dispatch and the rest of the radio system. The FAA has been notified and we are trying to coordinate the move with them. The impact to the users agencies should be none once the move is complete.

Communications Cost Review- Doug Monger opened the topic up to let all the agencies know that Tom Sullivan and Dan Strnad have been working on the cost analysis from 1991(inception of the combined comm. center) to present. In 1991, the property tax allocation of the center was \$340,000, and in 2015 the budget was \$1,522,000. At this time they are still compiling data for a proposal to the user agencies on the possible user fees to support the Communications Center.

CSP Outsource Update- The discussion of asking Colorado State Patrol, stationed in Craig to take over the dispatching for Routt County was brought to the Board. Doug Monger announced the Commissioners have dismissed this idea due to the huge hurdle in staffing and lack of control if housed in the CSP center. The CSP has also said no to the idea for a number of reason from their perspective, logistics on many levels could not be overcome. The discussion to move dispatch is still on the table and would be slated for a couple of years down the road. Doug reiterated the commissioners will be looking at what is best for Routt County and its citizens in all these decisions.

OPEN DISCUSSION

First Net- Doug Monger asked if there was an update on First Net and Bob Struble, EMG stated that the RFP has gone out and is due back in November. This is funded by Congress and is done State by State.

EN RE: ADJOURNMENT

At 3:31 P.M., a motion was made to adjourn the Communications Advisory Board meeting. The motion was seconded; the motion carried unanimously.

No further business coming before the Communications Advisory Board, same adjourned sine die.

Karrie Littman, Administrative Specialist

Chuck Wisecup, Chair

Date