

**STATE OF COLORADO
COUNTY OF ROUTT**

**OFFICE OF THE CLERK
March 23, 2017**

Chief Wisecup called the meeting of the Routt County Communications Advisory Board (CAB) to order. Jason Nettles, Karrie Littman and Chris Williams, Routt County Communications; Cheryl Dalton, Emergency Management; Garrett Wiggins, Routt County Sheriff's Office; Jerry Stabile, Steamboat Police Department; Mel Stewart and Mike Arce, Steamboat Springs Fire Protection District; Dal Leck, West Routt Fire Protection District; Mike Swinsick, North Routt Fire Protection District, Scott Delto, Yampa Fire District; Ralph Maher, Oak Creek Police Department; Greg Tuliszewski, Hayden Police Department; Chad Bowdre, Routt County Search and Rescue; Emy Keeling, Routt County GIS; Doug Monger and Tim Corrigan, Commissioners; and Dan Weinheimer, Deputy County Manager were present. Karrie Littman recorded the meeting.

EN RE: ESTABLISHMENT OF A QUORUM

Chief Wisecup called the meeting to order, conducted roll call and established that a quorum was present this day.

EN RE: ADMINISTRATIVE

Approval of the Minutes- The meeting minutes of January 26, 2017 were reviewed Motion was made, second was voiced and the minutes were approved.

EN RE: PROJECTS AND ISSUES

COMMUNICATIONS CENTER STAFFING

Jason Nettles reported that there are two open positions at the moment but that one trainee will be brought on to begin training on April 3rd. The second position will be filled in a few months with an applicant from the last round of interviews. It is easier on the trainers to space them apart.

RADIO TECH REPORT

Chris Williams reported on the repairs on:
Mt Werner turned out to be a lot more involved than anticipated. They virtually replaced the entire VHF system. The combiner is currently being built and will be installed at a later time. Farwell VHF & microwave system is currently working properly. Aviat engineers with QDS are

working on a solution to resolve the issues on Werner that is affecting paging in North Routt. Paging- TAC Channels- Chris asked the Board for any questions or concerns with the new process of paging through the TAC channels. There was none at this time. Sheriff Wiggins asked about the timeline of the programming key for Chris. Chris explained that he had recently received information from the State CCNC that on March 3rd 2017, a 3 month moratorium was put in place for the issuing of any new keys due to the fact that no one had been properly tracking the keys that were issued previously and that they wanted to compile a list of existing ones before they begin issuing new ones. Chris and Jason are hoping that Public Safety will have priority or exclusion from this moratorium. Chris did ask that all programming needs still be brought to him and he will utilize the local technician shops or QDS. But that he would still be taking care of the user agencies.

EN RE: OLD BUSINESS

None

ENRE: NEW BUSINESS

Call Classification for SAR/ Injury- Mike Swinsick is having issues with the process of billing and getting paid when a call is classified as a rescue instead of an injury. Last year North Routt has over \$6,000 in claims that are not getting paid due to this classification. He currently uses EMS billing services. West Routt uses Rescue Billing and does not have a problem. No one else has an issue with this. Steamboat Fire offered to assist and thought it was a billing issue and not a dispatch issue.

OPEN DISCUSSION

SAR- Simultaneous Dual paging- is it possible? Jason, Chris and Tammy Shupp, supervisor have discussed this and it is currently not possible with the console configuration. Jason has offered to look into different options to perform this action. SAR thought it would streamline the process for the dispatchers if this could be accomplished. The delay of 2-3 minutes is not a huge concern, but if it were to expand beyond that, it would not be acceptable. Jason said he would conduct more research on the matter.

Hiplink- text pages- Emy, GIS, took those questions concerning this. She stated that the last Spillman update broke the geo database. Spillman has deemed it as a bug so now we wait. We have requested the ticket to be accelerated. In the meantime, GIS has provided dispatch with additional mapping resource to use. It is not perfect, but it will work, just takes a little time to maneuver. Oak Creek and North Routt stated they are up and receiving texts. It may be related to the nature codes and zones.

RCMAC channel should be reserved for all of Routt County and it was asked why we would have to ask for permission to use it. It was confirmed that it is a recorded channel. Communications will research this and report back.

Chief Wisecup asked about the lawsuit that was filed against First Net. Jason explained that it

was a vendor that did not feel his proposal rejection to the RFP was justified and filed suit. It will not affect the progress of First Net because Colorado is still waiting on the Governors approval for Colorado to even move forward with the project in Colorado.

EN RE: ADJOURNMENT

At 3:35 P.M., a motion was made to adjourn the Communications Advisory Board meeting. The motion was seconded; the motion carried unanimously.

No further business coming before the Communications Advisory Board, same adjourned sine die.

Karrie Littman, Administrative Specialist

Chief Wisecup, Chair

Date